

**The event will be held every year around this period identified on the premises license application, however we can not be specific on dates due to the calendar year changing and may not fall on the weekend.**

**This year we aim to hold the event on the 05<sup>th</sup>, 06<sup>th</sup> and 07<sup>th</sup> August 2022.**

**See below additional information requested:**

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

This license will permit a three-day event known as The Wimborne Beer Festival each year

An event management plan will be submitted in writing to the licensing authority for approval additionally with site plan attached.

The event management plan will include but will not be limited to:

1. Event overview
2. Site management
3. Incident management
4. Traffic management

For the duration of the event the event management plan shall act as the operating schedule.

**b) The prevention of crime and disorder**

There will be an adequate number of stewards, bar staff, security and supervisors throughout the event who will be delegated to roles to ensuring the management and prevention of antisocial behaviour and to monitor consumption of alcohol. With a view to preventing crime and disorder by incorporating the following:

- Checking of identification and using the challenge 25
- No drugs policy – to include random searches as necessary, report to relevant supervisor and be escorted off site. Incident reporting which can include reporting to the police.
- Plastic cups will be used throughout the event rather than glass to prevent injury and use of weapon.
- All staff will be briefed daily or as they enter the premises which will include health and safety, remaining vigilant on visitors to the event and report if there is escalation of poor behaviour concerns, any suspicious items/bags that may be left or anyone acting suspicious, and general monitoring of crowds.

**c) Public safety**

- There will be a designated car park steward who will ensure an ease of flow of traffic entering site and be directed into the main car park situated outside the main circular of the event itself. Live music will be monitored and contained within the marquee, facing away from residential areas to reduce noise nuisance/disturbance.
- Everyone working on site will be made aware of emergency procedures and evacuations to enable a clear direction for the public to get to a safe place efficiently. Additionally, all areas of access in emergency evacuation to be remain clear and maintained.
- Boundaries to event will be monitored.
- The public/traffic will be directed by stewards/security in where to enter and exit the event with the aim to have a free flow of individuals in prevention over-crowding.
- Waste will be maintained throughout the event
- Sanitation such as toilets will be available and maintained throughout the event.
- Medical assistance will be available by first aiders
- Incident reporting system will be in place.
- Checks will be continued throughout the event to ensure health and safety is applied in order to prevent harm/injury and must be reported to supervisor if they have concerns or there is a fault etc.

All of the above is outlined in event management plan and risk assessment.

**d) The prevention of public nuisance**

We understand that noise can impact those in neighbouring areas to the event premises and will endeavour to reduce as much as disruption or nuisance by incorporating the following:

- Live music will be held within the main marquee with the noise direction facing away from residential areas and noise to be reduced if it is felt deemed too loud. This is outlined in the risk assessment and event management plan.
- Waste will be disposed of correctly and maintained throughout the event.
- Crowds will be maintained throughout the event by our registered SIA security staff that will be present as well as ensuring a ease of flow of traffic from the main road into the site.

**e) The protection of children from harm**

- All children that attend must be accompanied by a responsible adult – The responsible adult will have the options to provide details in case the child becomes lost.
- There will be a designated lost child, which provides safety for the child until reunited with their responsible adult.
- Identification will be requested of those who fall under the challenge 25
- Challenge 25 posters will be displayed and bar staff and those selling alcohol will be reminded and briefed if they have any concerns or need to check identification. Refusal register will be implemented.
- Those intoxicated will be asked to leave site and refusal of more alcohol will be implemented.